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UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
 UNITED STATES PATENT AND TRADEMARK OFFICE
 WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/955,939	09/20/2001	Jonathan R. Merrill	033262-003

21839

BURNS DOANE SWECKER & MATHIS L L P
 POST OFFICE BOX 1404
 ALEXANDRIA, VA 22313-1404



FORMALITIES LETTER



Date Mailed: 10/19/2001

NOTICE TO FILE CORRECTED APPLICATION PAPERS

Filing Date Granted

This application has been accorded an Application Number and Filing Date. The application, however, is informal since it does not comply with the regulations for the reason(s) indicated below. Applicant is given **TWO MONTHS** from the date of this Notice within which to correct the informalities indicated below. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a)

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

A copy of this notice MUST be returned with the reply.

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Patent Application of

Jonathan R. MERRIL

Application No.: 09/955,939

Filed: September 20, 2001

For: METHOD AND SYSTEM FOR THE
STORAGE AND RETRIEVAL OF WEB-
BASED EDUCATIONAL MATERIALS



) Group Art Unit: 2612

) Examiner: Unknown

)

)

**TRANSMITTAL LETTER FOR NOTICE
TO FILE CORRECTED APPLICATION PAPERS**

BOX: MISSING PART

Assistant Commissioner for Patents
Washington, D.C. 20231

Sir:

In complete response to the Notice to File Missing Parts of Application Under 37 C.F.R. § 1.53(b) dated October 19, 2001, enclosed please find:

- a Combined Declaration and Power of Attorney signed by the inventor(s) and the surcharge of [] \$65.00 (205) [] \$130.00 (105) as set forth in 37 C.F.R. § 1.16(e);
- Note that the inventor(s) identified on the currently filed Combined Declaration and Power of Attorney are different than listed on the application filing papers.
- a Request for Refund;
- a Petition for Extension of Time;
- a verified English translation of the Application, and the \$130.00 (139) fee as set forth in 37 C.F.R. § 1.17(k);
- an Assignment document and a separate check for the \$40.00 (581) Assignment recordation fee;
- drawings for publication;
- other Substitute Drawings (20 sheets);
- a check in the amount of \$ _____ for the fee due for missing parts; and

Transmittal Letter for Missing Parts of Application
Attorney's Docket No. 033262-003
Application No. 09/955,939
Page 2

[] charge \$ _____ to Deposit Account No. 02-4800 for the fee due for missing parts.

[] Small entity status is hereby claimed.

The Commissioner is hereby authorized to charge any appropriate fees under 37 C.F.R. §§ 1.16, 1.17 and 1.21 that may be required by this paper, and to credit any overpayment, to Deposit Account No. 02-4800. This paper is submitted in duplicate.

Respectfully submitted,

BURNS, DOANE, SWECKER & MATHIS, L.L.P.

P.O. Box 1404
Alexandria, Virginia 22313-1404
(703) 836-6620

By: 
Charles F. Wieland III
Registration No. 33,096

Date: December 12, 2001